



Newick Parish Council

To: All Members of the Finance and General Purposes Committee
You are summoned to attend a Meeting of the Finance and General Purposes Committee of Newick Parish Council
at The Sports Pavilion, King George V Playing Field, Newick,
on **Tuesday 10th October 2017** commencing immediately after the
Planning Committee Meeting which starts at 6.30 p.m.

29th September 2017

Mrs S.E. Berry
Clerk to the Parish Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements in connection with any items on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting.

Agenda

- 1. Apologies for Absence**
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
- 3. Questions or Statements by Members of the Public**
- 4. Review of Statement of Performance against budget as at end September 2017**
- 5. Risk and Management Controls –**
Quarterly check of bank balances, IT controls, and calculation of Salary and Pension contributions
VAT Reclaim – to note confirmation from Clerk that quarterly reclaim has been submitted
- 6. Policies and procedures to be reviewed**
Review of IT back-up procedures
Review of Risk Assessment Policy
Review of East Sussex Pension Fund Discretions
- 7. Arrangements for Clerk's appraisal, pay review and future staffing issues**
- 8. Community Centre Car Park – lease due for review**
- 9. Electronic banking – update from Cllr. Wrench and Clerk**
- 10. General Data Protection Regulations – Initial report from Clerk on implications for Parish Council**
- 11. 2018/19 Budget – First draft for consideration**
- 12. Items for the next agenda**