

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 27th February 2018 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick.

Present: Councillors C. Armitage, G. Clothier, M. Halsey, B. Horsfall, I. Nesbitt, J. Sheppard, J. Smerdon (Chairman), J. White, C. Wickens and K. Wrench.

In Attendance: Mrs S. Berry (Clerk)
Three members of the public (for part of the meeting only)

An audio recording was made of the meeting

- 1. Apologies for Absence:-** Apologies had been received from Councillor M. Thew
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct:** - No disclosures of personal interest were made.
- 3. Questions or statements by Members of the Public** – Mr Dryden (architect) spoke in connection with planning application LW/17/1025 – Eden Croft, Jackies Lane. He stated that the proposed annexe would be 40 square metres in size and that this was approximately half the size of the average dwelling in the south east, thereby precluding its use as a separate dwelling. He advised that in response to the Parish Council's previous concerns the annex kitchen facility had been removed from the plans.

The applicant for LW/17/1025 stated that the main purpose of the annexe was to allow two disabled relatives who were wheelchair users to be able to come and stay for extended periods. The workshop was required to house all the items that were currently stored in the garage.

- 4. Report from East Sussex County and Lewes District Councillor Jim Sheppard** – A written report from Cllr. Jim Sheppard had been circulated prior to the meeting and was noted. In connection with Cllr. Sheppard's uncertainty over whether or not to support the Parish Council's planning applications, Cllr. Wickens expressed disappointment that Cllr. Sheppard felt that he was in a dilemma about supporting the Neighbourhood Plan.
- 5. Report from Maria Caulfield MP** – No report had been received.
- 6. Approval of draft minutes of Parish Council meeting held 30th January 2018** – It was agreed that the draft minutes of the Parish Council held 30th January 2018 could be signed as a true record.
- 7. Clerk's Report** – A report from the Clerk and a list of correspondence received since the last meeting had been circulated prior to the meeting and were noted. In addition, the Clerk reported that planned tree works had been postponed and that newsletter articles would be required by 21st March.
- 8. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman** – There was nothing to report.
- 9. Planning:**
 - 9.1 Approval of draft minutes of Planning Committee Meeting held 13th February 2018** – It was agreed that the draft minutes of the Planning Committee Meetings held 13th February 2018 could be signed as a true record.

9.2 Consideration of Planning Applications

Newick
LW/17/1025
Case Officer:
Mrs Alyson Smith

Eden Croft Jackies Lane
Planning Application - Demolition of existing garage, erection of new self - contained annex, minor alterations to the existing house, erection of balcony for Mr & Mrs Bellis. RECONSULTATION – AMENDED PLANS
In response to questions asked by members of the Parish Council Mr Dryden confirmed that the plans had been amended to remove the kitchen and a store

area from the proposed annex, that the proposed annex would be built on the site of the existing garage and that the proposed annex would not be connected to the main house. The applicant advised that the materials to be used on the proposed annex differed from the main house and that this was why it would be separate.

It was agreed to **object** to this planning application on the grounds that, despite the amendments made to the plans, the proposed annex was still separate from the main dwelling and members considered it to constitute a separate dwelling contrary to policy H01.6 of Newick's Neighbourhood Plan (The construction of additional homes in the gardens of Newick's existing homes will not be supported). Votes cast – six in favour of objecting to the amended application and four abstentions.

9.3 Approvals/Refusals etc. – There were no approvals or refusals to be noted

9.4 Tree works applications – There were no tree works applications to be noted

Two members of the public left the meeting at 7.20 p.m.

9.5 Approval of draft minutes of Neighbourhood Plan Committee meeting held 6th February 2018 – It was agreed that the draft minutes of the Neighbourhood Plan Committee meetings held 6th February 2018 should be signed as a true record.

9.6 Update on Planning Application for PC land between Vernons Road and The Rough – A draft response to questions asked and issues raised by residents at the Planning Committee meeting held 13th February 2018 had been circulated in advance of the meeting. It was agreed that this document should be circulated to residents living adjacent to the site and that it should be published on the Council's website. The Clerk reported that the planning officer had been in touch to query the number of parking spaces shown on the plans and that East Sussex County Council would be commenting on the proposals in view of the footpath (adopted highway) which crosses the site. It was agreed that authority should be delegated to the Neighbourhood Plan committee to deal with issues arising from the planning applications (LW/18/0048, LW/18/5000 and LW/18/0080) and to respond to any queries raised by the planning officer.

9.7 Correspondence with Shepherd Neame – An email from Shepherd Neame Brewery stating that they were dealing with requests from Newick Parish Council and Jennifer Baxter of Lewes District Council was noted.

9.8 Communication with LDC Enforcement Officer – It was noted that the LDC Enforcement Officer had not yet been able to deal with the outstanding issue concerning a property in High Street.

9.9 Community Infrastructure Levy (CIL) – An email dated 5th February 2018 from Lewes DC Officer, Estelle Maisonnial, had been circulated prior to the meeting and was noted. It was noted that bidding for funding from the CIL Community pot was likely to be opened twice a year. It was agreed that suitable projects should be identified and progressed in order that bids could be placed at a future bidding round.

One member of the public left the meeting at 7.42 p.m.

10. Financial Matters:

10.1 Draft procedure for the authorisation of payments – a draft procedure for the authorisation of payments had been circulated prior to the meeting. It was agreed that this procedure should be adopted.

10.2 To approve schedule of payments for February 2018 – It was agreed that the schedule of payments for February 2018 should be approved. In addition to those payments appearing on the schedule, it was agreed that, once appropriate invoices had been received, payments should be made to the Village Handyperson (up to £210), NACCA £300 and G. Burley & Son £120. It was agreed that payments this month would be authorised by Cllrs. Smerdon and Nesbitt.

Payments Schedule February 2018

Payee	Item	Invoice Amount	Cheque Number
S.E. Berry, HMRC & East Sussex Pension Fund	Clerk's Salary, Tax & NI contributions and Pension Contributions	£1,607.32	Electronic pmt
D. Sankey Ltd	Routine mole treatment KGVPF	£100.80	Electronic pmt
Surrey Hills Solicitors	Legal Services – Vernons Road	530.40	Electronic pmt
Lewes District Council	Annual Play Area Inspections	£132.00	Electronic pmt
Mrs SE Berry	Reimbursement for items purchased by Clerk on behalf of Newick Parish Council	£17.49	Electronic pmt
Rialtas Business Solutions Ltd	Training 15/02/18	£216.00	Electronic pmt
South East Water	Water supply – Sports Pavilion	£416.41	Electronic pmt
Acorn Technology Services	Website administration	£120.00	Electronic pmt
Mr & Mrs Fuller	Rent – Cornwell's Bank Allotment	£500.00	300002
Mr G Marshall	Materials for barrier – footpath 8	£79.00	Electronic pmt
Total		£3719.42	

It was noted that the water bill from South East Water was higher than usual and the Clerk was asked to look into the reasons for this. **Action Clerk**

10.3 To note statement of performance against budget as at end January 2018 – The statement of performance against budget as at the end of January 2018 had been circulated prior to the meeting and was noted.

10.4 Reduction in East Sussex County Council grass cutting contribution – An email from East Sussex County Council stating that grass cutting contributions would be reduced from £2778.42 to £736.00 with effect from 1st April 2018 had been circulated prior to the meeting and was noted. It was agreed that Newick Parish Council would continue with the agency agreement whereby the Parish Council's contractors would cut highway verges within the village and accept that the contribution from East Sussex would be reduced. The Clerk advised that she would be getting in touch with East Sussex County Council in order to query some of the areas shown on the map as the Parish Council did not currently cover these. **Action Clerk**

11. Committees' and Councillors' Reports

11.1 Approval of minutes of the Environment & Recreation Committee meeting held 13th February 2018

It was agreed that the draft minutes of the Environment & Recreation Committee held 13th February 2018 could be signed as a true record. It was agreed, subject to one amendment, to approve the Terms of Reference for the Skate Park Working Group.

11.2 Newick Village Hall Management Committee (NVHMC) – There had been no meeting of NVHMC this month. It was noted that the AGM would be held on 14th March 2018 and Cllr. Smerdon asked whether another councillor would like to take her place as Parish Council representative.

11.3 Neighbourhood Watch – There was nothing to report.

11.4 Update on Newick Post Office – It was reported that Cllrs. Sheppard and Smerdon had met with the owner of the Pantry and representatives from The Post Office. It appeared that there was support for setting up a Post Office in the premises of the former Post Office with a link through into The Pantry, however, plans could not be progressed until the sale of the freehold of the building had been completed.

11.5 Newick Rootz – Cllr. Wickens reported that the notes of the February meeting of Rootz would be distributed shortly. She advised that plans for regular surveys of Reedens Meadows were being made and it was hoped that a drone could be used to assist with this if suitable equipment could be located. It

was reported that new barriers had been erected at either end of footpath 8 (commonly known as Lovers Lane) and that hedge laying would take place in March on the northern edge of Mill Wood.

11.6 Newick Festival 2018 – Cllr Smerdon reported that a meeting of the Festival organising committee had taken place on 19th February 2018. It was noted that Newick Cricket Club had decided to hold their match at an alternative venue so there would be no clash regarding use of the playing field on Sunday 24th June. A request was made for members of the Council to help with marshalling the car park for the Food Fair on Saturday 23rd June. It was agreed that permission should be given for Harris's Fair to come to The Green and King George V Playing Field in the lead up to and over the Festival weekend, subject to the usual conditions.

11.7 Newick Sports Pavilion Management Committee – Cllr. Halsey reported that he had attended a meeting with the Sports Pavilion Development group and the funding officer from East Sussex County Council to discuss potential sources of funding for the pavilion upgrade. If the Management Committee decided not to go ahead with the option to take up a lease the applications would need to be made in the name of the Parish Council. The Clerk was asked to check whether or not it would be permissible for some of the proceeds from the sale of the Vernons Road/The Rough site to be used for the upgrade.
Action Clerk

12. Consultations –

12.1 East Sussex Fire & Rescue (ESFRS) – Consultation on plans to change attendance standards. Cllr Sheppard reported that she had attended a workshop to discuss ESFRS plans to change attendance standards. It was agreed that Cllr. Sheppard should respond to the consultation on behalf of the Parish Council. **Action Cllr. Sheppard**

13. Request from Shayler Showtime Amusements for permission to bring Fun Fair to Newick – It was agreed that permission should be granted to Shayler Showtime Amusements to bring a Fun Fair to The Green at Newick from 6th to 13th August 2018 subject to the usual conditions.

14. Request from Newick Cricket Club to display sponsors' advertising banners for 2018 season – It was agreed that permission should be granted to Newick Cricket Club to display their sponsors' advertising banners during matches for the 2018 season.

15. Correspondence regarding traffic mirror at junction of Church Road and Church Lane – Correspondence with one of the Churchwardens at St Mary's Church regarding the removal of a traffic mirror from the junction of Church Road and Church Lane and a subsequent response from Ian Johnson, East Sussex County Council Traffic and Safety Manager, had been circulated prior to the meeting and was noted. It was agreed that the Parish Council would not commission a feasibility study at a cost of £500.

16. Arrangements for Annual Parish Meeting – It was noted that the Annual Parish Meeting would be held at Newick Village Hall on the evening of April 18th. The following actions were agreed in preparation for the meeting:-

- Drafting of Chairman's Report – **Action Councillor Smerdon**
- Invitation to be issued to Clubs & Societies to speak at meeting – **Action Clerk**
- Preparation of presentation regarding Community Infrastructure Levy and consultation on how this could be spent, draft to be available for consideration at next PC meeting. – **Action Cllr. Wickens**
- Purchase of refreshments, a budget of up to £200 was agreed – **Action Clerk**

17. Newick Directory – It was noted that the Clerk had almost completed the draft of Newick Directory 2018 but that confirmation of some information was still required. It was agreed that the Clerk would send the final draft by email for approval. **Action Clerk**

18. Items for next agenda – Final arrangements for the Annual Parish Meeting.

The meeting closed at 8.49 p.m.

Signed:.....
Chairman

Date:.....

The Clerk: Mrs SE Berry, 18 Newlands Park Way, Newick, BN8 4PG
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