



# Newick Parish Council

**To: All Members of the Finance and General Purposes Committee**

You are summoned to attend a Meeting of the Finance and General Purposes Committee of Newick Parish Council at The Sports Pavilion, King George V Playing Field, Newick, on **Tuesday 10<sup>th</sup> April 2018** commencing immediately after the Planning Committee meeting which starts at 6.30 p.m.

5<sup>th</sup> April 2018

Mrs S.E. Berry  
Clerk to the Parish Council

Members of the public are invited to attend and there is a 15 minute opportunity for them to ask questions or make statements in connection with any items on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting.

## Agenda

1. **Apologies for Absence**
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
3. **Questions or Statements by Members of the Public**
4. **Review of Statement of Performance against budget as at end March 2018**
5. **Risk and Management Controls –**  
Quarterly check of bank balances, IT controls, and calculation of Salary and Pension contributions  
Quarterly VAT Reclaim
6. **Policies and procedures to be reviewed**  
Review of IT back-up procedures  
Emergency Plan  
Financial Regulations  
Grants Policy  
Freedom of Information Scheme  
Review of System of Internal Control  
Clerk Absence – business continuity  
Signs on Council Land
7. **General Data Protection Regulations – Update report from Clerk**
8. **Government Consultation on Standards in Public Life**
9. **Review of Terms of Reference for this committee**
10. **Items for the next agenda**