



NEWICK PARISH COUNCIL

CAPITAL PROJECT POLICY AND PROCESS

This policy relates to capital projects that will bring benefit to the community and be considered a new or existing asset for the Parish. Where Capital funds are available for projects Newick Parish Council will agree how the money is spent in a fair and democratic way. They accept applications from large projects using the following process;

Where Capital funds are available a period of consultation will be declared open in a Parish Council meeting (must be an agenda item). An application form will then be made available to any project looking to use the money and the application will include the nomination of a Project Manager. The project will be added to the agenda of next diarised Parish Council meeting. The project will be considered, and Councillors will vote for/against support of the project in principle. If the project is not supported, then no further action is required.

If the project has the Parish Council's support and the total value is more than £10,000 then the residents will be invited to give their views. Details of the project will be made available online and a for/against vote available online to residents of the Parish for a minimum of 14 days. During this time residents who do not have internet access may write to the Clerk supporting or objecting to the project and these letters will be added to the online votes. The Clerk will advertise the parishioner's consultation period on the noticeboards, social media and the Newick.net website. The Project Manager may choose to have an Open Morning/Evening where they will have the opportunity face to face consultation with parishioners. They may also wish to promote and advertise the voting window.

The Project must have support from at least 51% of the votes received for the Project to go ahead. The results of the vote will be reported at the next diarised Parish Council meeting and must be an agenda item.

Any questions should be directed to the Parish Clerk. Please note - internal spending and purchasing of assets by the Parish Council is within the normal remit of the Council and the above policy does not apply.