

## Newick Parish Council

**Minutes** of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 29<sup>th</sup> March 2022 at the Sports Pavilion, King George V Playing Field, Allington Road, Newick

**Present:** Councillors C. Armitage, D. Marchant, A Penfold, M. Thew, B. Whitlock, T. Whitlock, C. Wickens and K.Wrench.

**In Attendance:** Emma Reece (Clerk)  
Matthew Milligan (County Councillor)  
8 members of the public

1. **Apologies for Absence** – Apologies had been received from Cllrs. Hodge, Sippetts, and V Marchant. Apologies had also been received from District Councillor Burman and Maria Caulfield.
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – Councillor D Marchant declared an interest in the planning application for 18 Allington Crescent. Councillors Armitage, Thew and Wickens declared an interest in the grant application for the Table Tennis Club.
3. **Exclusion of the Press and Public** – There was no reason to exclude the press or members of the public from any part of the meeting.
4. **To agree author and content of monthly Social Media update** – It was agreed that Cllr. B Whitlock would write this.
5. **Questions or Statements by Members of the Public** –  
  
Member of the Public 1 (MOP1) spoke regarding his concerns that the Police had been called by Cllr. Armitage to report his van parked on Newick Drive. Cllr. Armitage stated that he did not call the Police. MOP1 asked what the Parish Council were going to do regarding the parking on Newick Drive. It was agreed to add the item to the next agenda.
6. **Report from Lewes District Councillor Roy Burman** – Apologies had been received and a report had been sent but not received.

***Item 22 was moved forward***

22. **To discuss ongoing issues in Ukraine/impact on surrounding countries and agree what action the Council can take to support**

A background briefing paper had been circulated prior to the meeting. Cllr. Wickens gave an outline of what had been happening in Newick so far with regards to collecting and donating items over to Poland. She stated that there needed to be a better system for donations.

Standing orders were suspended whilst members of the public were asked about what refugee arrivals they were expecting and what support is needed. Standing orders were then reinstated.

It was proposed to have a weekly hub at Newick Community Centre 10am – 12 midday for hosts, refugees and residents that wish to offer support starting 1<sup>st</sup> April. This would also be a donation point for specific requested items and that one board on the rotunda would be used for updates and requests for this project. It was unanimously agreed to go ahead.

Cllr. Armitage thanked everyone involved.

3 members of public left the meeting

**Item 21 was moved forward**

- 21. Update on plans for Queen's platinum jubilee celebrations 2022** - including consideration of email dated 17th February 2022 from Trevor Leggo regarding the Queens Green Canopy

It was agreed to plant an Oak tree at the location where there is currently a dead rowan tree. It was agreed that the Clerk would look at sourcing a tree with support from Cllr. D Marchant.

Other activities that are planning in the village were discussed.

5 members of public left the meeting at 7.45pm

- 7. To note email received from District Councillor Roy Burman** – This was noted.
- 8. Report from County Councillor Matthew Milligan** – Mr Milligan shared details of a road safety project with a maximum budget of £40,000. He proposed that signs were installed by Newick Primary School, the same as are currently outside Chailey school. Mr Milligan agreed progress with this project further.
- 9. Report from Member of Parliament Maria Caulfield** – Maria Caulfield MP had sent her apologies that she was unable to attend. Her written report had been circulated prior to the meeting and was noted.
- 10. Approval of draft minutes of the Parish Council meeting held 22<sup>nd</sup> February 2022** – These were considered and approved.
- 11. To discuss climate change** – Cllr. V Marchant was not present.
- 12. Planning:**
- 12.1** Approval of draft minutes of the Planning Committee meetings 8<sup>th</sup> March 2022 – these were approved as an accurate record of the meetings.
- 12.2** Planning Applications (If plans available on LDC website)

LW/22/0032	18 Allington Crescent Two storey side and rear extension with alterations to existing roof  In was agreed unanimously to make <b>no comment</b>
LW/22/0126	30 High Street Single-storey rear extension  It was unanimously agreed to <b>object</b> to this application on the basis that the property is in the conservation area and this has not been taken into account in the submission. There is no design and access statement.
LW/22/0186	92 Allington Road 2 storey rear extension  It was unanimously agreed to make <b>no comment</b>

**12.3** Approvals/Refusals etc.

It was noted that the following applications have been approved by Lewes District Council;

LW/21/0336      Ashgrove Goldbridge Road  
LW/22/0110/CD      The Glade 14 Newick Hill

**12.4** Tree Works Applications –

It was noted that two applications for tree works had been approved by Lewes District Council at 3 North Lodge and Mermaid Cottage, Church Road.

**12.5** To consider email from Nick Beaumont (Chair of Plumpton Parish Council) dated 4th March 2022 and agree if the Council will support a letter to LDC opposing the standard method of housing number calculation – It was agreed to be included in this email proposal.

**13. Clerk's Report** – To note report from Clerks including correspondence received in February/March 2022.

This included:

- Andy Penfold new councillor training completed
- The Parish Council received thanks from the Primary School and Simon Stevens regarding the additional grant
- The water bill for the Pavilion.
- Mike Berry kindly gave the PC a discount off the APM hall hire as the PC previously paid the rent portion of the 2020 APM booking.
- APM update
- Clerk annual leave at Easter
- Sue Berry keys for the Parish Office
- NALC have published the annual Clerk pay increase
- £150 rent has been received for the Evans wedding
- Ukrainian Flag
- Padlock at KGVPF replaced

The following was also reported:

Newick Allotment Society tree work

**14. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman** – The Clerk reported that she had ordered and raised a Ukrainian flag in consultation with Cllr. Armitage. This matter was also reported to all Councillors via email.

**15. Financial Matters:**

**15.1** To authorise Schedule of Payments for March 2022 and arrangements for approving payments – it was agreed that Cllr. Armitage and Cllr. Thew would authorise the payments.

The following payments were authorised;

Time: 10:58

**Unity Trust Bank**

**List of Payments made between 01/03/2022 and 31/03/2022**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/03/2022	East Sussex Pension Fund	452307607	610.09		Pension contributions
31/03/2022	Mrs E Reece	39347666	1,721.16		Clerk salary
31/03/2022	HM Revenue & Customs	39345678	581.93		Tax & NI
31/03/2022	Castle Water	39347622	133.37		Water Jul-May
31/03/2022	Satswana Ltd	440322157	180.00		DPO
31/03/2022	Newick Primary School	383525970	350.00		Grant application
31/03/2022	Newick Village Hall	908201796	59.00		Hire for APM
31/03/2022	Barclays Debit Card	top up	360.63		387882112
31/03/2022	Upper Bridge Enterprises	51151522	11.71		Cookie consent website
31/03/2022	Lewes District Council	878415179	108.58		Bins KGVPF
31/03/2022	Stephen Comber	272841100	350.00		Bollards next to shop
31/03/2022	East Sussex ALC Ltd	990122637	48.00		A Penfold training
31/03/2022	Peter Howes	501157801	385.00		Village Handyman
<b>Total Payments</b>			<b>4,899.47</b>		

The following payments had already been made;

Time: 10:56

**Barclays Debit Card**

**List of Payments made between 01/03/2022 and 31/03/2022**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/03/2022	WEL Medical Ltd	DC	47.94		replacement pads defib
31/03/2022	Hampshire Flag Co	DC	212.27		Union & Ukraine flag
31/03/2022	The Soleman	DC	14.00		Keys for locum clerk
31/03/2022	NALC	DC	38.93		N Plan training
31/03/2022	Amazon	DC	24.74		Replacement padlock KGVPF
<b>Total Payments</b>			<b>337.88</b>		

- 15.2** To receive statement of performance against budget as at end February 2022 – this was noted.
- 15.3** To note Local Government Services/National Association of Local Council pay agreement of 1.75% increase from 1st April 2021 – this was noted
- 15.4** To consider grant applications received (S. 137 LGA 1972). An application from the Table Tennis Club was considered and it was agreed to grant the club £250. Cllrs. Armitage, Thew and Wickens did not participate in this item.
- 15.5** To consider quotations received (if received) – there were none.

**16. Environment & Recreation:**

- 16.1** Skateboard Ramp project update from Cllr. Thew – Cllr. Thew gave an overview on the progress which included submission of application for £50,000 of District CIL and a preplanning application. Cllr. Thew stated she had contacted the neighbouring properties with an update and that there had been a working group meeting looking at changes to proposed design.
- 16.2** Outdoor Gym Equipment update. Cllr. Thew stated that she had been trying to speak to Chailey Heritage for advice. She was hoping the equipment would be suitable for children at Chailey Heritage, but it has been confirmed that this is unlikely. Cllr. Thew stated she is looking in more detail at what machines could be used by wheelchair users.
- 16.3** Pavilion Redevelopment update from Cllr. Penfold & Thew – There have been no further meetings since the last one. Cllr. Thew stated they want to get this project moving and Cllr. Penfold stated he has invited the Sports Pavilion Development committee to meet.
- 16.4** SLR meeting agenda (booked for 5th April 9.30am) – this was agreed.

**17. Committees' and Councillors' Reports:**

- 17.1 Newick Rootz – Cllr. Wickens confirmed that a hedge laying work day was completed with reduced workers on north west corner of Beechland Mill Wood.
- 17.2 VHMC – Cllr. B Whitlock attended the VHMC AGM and reported there were concerns about funds for the hall with reduced hirers and increasing costs. A number of potential maintenance issues were discussed.

**18. Permissions & Consultations:**

- 18.1 Horticultural society request permission for use of the Village Green for the Annual Show and family Fun Dog Show on 3rd September 2022 – This was agreed.
- 18.2 Secondary Consultation from Boundary Commission closing 4th April – Cllr. Wickens gave an outline of the proposal and stated concerns about the geographical split and the number of bodies which a potential MP would need to engage with. A motion was proposed by Cllr. Wickens that NPC would raise these concerns. 7 Councillors voted for and one abstained which meant this motion was passed.
- 18.3 To consider suggestion from Sara Crichton to fly a Jubilee Union Flag on the Union flagpole during the Queen's platinum jubilee celebrations 2022 – this was agreed. Part of item 20, the Flag policy, was discussed at this point. It was agreed to replace the Ukrainian flag with the Jubilee Union Flag and then this would fly the Union flag after the Jubilee event. For the seasonal poles the East Sussex flag would be replaced by a Ukrainian flag and if/when it was deemed appropriate to take the Ukrainian flag down, this would be replaced by the Sussex Flag.
- 18.4 To consider request for letter of support for the Village Hall Management Committee's CIL bid – this was agreed.

19. **Update on plans for Annual Parish Meeting on 18th May 2022** – this was outlined and noted.

20. **To consider Risk Management Policy, Tree Warden Policy, and Flag policy (including seasonal flag selection).** These were agreed.

21. **Update on plans for Queen's platinum jubilee celebrations 2022** - including consideration of email dated 17th February 2022 from Trevor Leggo regarding the Queens Green Canopy – this was covered earlier on in the meeting.

22. **To discuss ongoing issues in Ukraine/impact on surrounding countries and agree what action the Council can take to support** – this was discussed earlier in this meeting.

23. **To discuss ongoing concerns with service levels at Lloyds Chemist and agree what action the Council can take** – it was agreed that Chair would write a letter to the head office.

**24. Items for next agenda**

- Newick Drive parking
- Ongoing situation in Ukraine

The meeting closed at 8.52pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council  
newickpc@newick.net – 07521 511643