



# Newick Parish Council

## To: All Members of the Parish Council

You are summoned to attend the Annual Meeting of Newick Parish Council at The Sports Pavilion, King George V Playing Field, Allington Road, Newick on **Tuesday 24<sup>th</sup> May 2022 at 7.00 p.m.**

19<sup>th</sup> May 2022

Mrs E. Reece  
Clerk to the Council

Members of the public are invited to attend and there is a 15-minute opportunity for them to ask questions or make statements with priority being given to items that are on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting

## Agenda

1. Election of Chairman and declaration of acceptance of office
2. Election of Vice Chairman
3. Apologies for Absence
4. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct. Councillors are reminded to review their Register of Interests form and update if required
5. Exclusion of the Press & Public - To agree any items to be dealt with after the press and public have been excluded (Public Bodies Admission to Meetings Act 1960 S1 (2))
6. To agree author and content of monthly Social Media update
7. Questions or Statements by Members of the Public
8. Approval of draft minutes of the Parish Council meeting held 26<sup>th</sup> April 2022
9. Planning:
  - 9.1 Planning Applications (If plans available on LDC website)

LW/22/0296	<b>Dumgoyne Jackies Lane</b> Single storey rear extension with flat roof forming open top roof terrace with glazed handrailing construction of access steps, and erection of retaining concrete wall, and associated hard and soft landscaping works
LW/22/0300	<b>Land Adjacent To 99 Allington Road</b> Erection of 1no two-storey dwellinghouse
LW/22/0359	<b>51 Cricketfield</b> B1 (c) - Light industrial - Use of land for landscaping business and recreational purposes - (Re-submission of LW/20/0438)

9.2 Approvals/Refusals etc.

9.3 Tree Works Applications

- 10. Clerk's Report** – To note report from Clerks including correspondence received in April/May 2022
- 11. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman**
- 12. Appointment of Committees, Working Groups, Representatives to External Organisations and responsibility for dealing with consultations**
- 13. To note Trustees of The Lady Vernon Trust**
- 14. Review of the Terms of Reference for Committees and Working Groups**
- 15. Approval of dates and times of meetings of the full Council, the Annual Parish Meeting and Committees**
- 16. Review and adoption of Standing Orders and Financial Regulations**
- 17. Review of press and media policy**
- 18. Financial Matters:**
  - 18.1** To authorise Schedule of Payments for May 2022
  - 18.2** To receive statement of performance against budget as at end April 2022
  - 18.3** To receive end of year accounts for 2021/22
  - 18.4** To receive report from internal auditor
  - 18.5** Contingent Liability – members to advise Clerk of any contingent liability of which they are aware
  - 18.6** To consider and approve the Annual Governance Statement 2021/22 (Section 1 Annual Return)
  - 18.7** To consider and approve Accounting Statements 2021/22 (Section 2 of Annual Return)
  - 18.8** To ensure that the Governance and Accounting Statements, once approved, have been signed and dated by the Chairman
  - 18.9** Review of PC/Staff subscriptions to other bodies
  - 18.10** To review effectiveness of internal audit
  - 18.11** To appoint internal auditor for 2022/23 financial year
  - 18.12** To review Scheme of Delegation under section 101 of Local Government Act 1972
  - 18.13** To consider grant applications received (S. 137 LGA 1972)
  - 18.14** To consider quotations received (if received)
- 19. Environment & Recreation:**
  - 19.1** Approval of draft minutes of E&R Committee Meeting 10<sup>th</sup> May 2022
  - 19.2** Skateboard Ramp project update from Cllr. Thew and to consider submitting full planning permission application to Lewes District Council at a cost of up to £500
  - 19.3** Outdoor Gym Equipment update from Cllr. Thew
  - 19.4** Pavilion Redevelopment update from Cllr. Penfold & Thew
  - 19.5** Paving on The Green update from Cllr. Armitage
- 20. Permissions & Consultations:**
  - 26.1** Request from Newick Youth Group to use KGVPF on occasional Wednesdays this summer
  - 26.2** Request from Nick Wiseman to erect a small gazebo on The Green the afternoon of 18<sup>th</sup> June
  - 26.3** Request from NEASSA to erect banners on The Green on Armed Services Day (25<sup>th</sup> June) and Emergency Services Day (9<sup>th</sup> September)
- 21. To agree content of Summer edition of Parish Council Newsletter (content due to Clerk by end of June)**
- 22. Review of Annual Parish Meeting held on 18<sup>th</sup> May 2022**
- 23. Update on plans for Queen's platinum jubilee celebrations 2022**
- 24. Items for next agenda**