

## Newick Parish Council

**Minutes** of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 28<sup>th</sup> June 2022 at the Sports Pavilion, King George V Playing Field, Allington Road, Newick

**Present:** Councillors B. Hodge, D. Marchant, A.Sippetts, M. Thew, B. Whitlock, C. Wickens and K.Wrench.

**In Attendance:** Emma Reece (Clerk)  
Matthew Milligan (County Councillor)  
Lee Buck (Newick Youth Group)

1. **Apologies for Absence** – Apologies had been received from Cllrs. Armitage and V Marchant and also from Maria Caulfield. Cllr. A Penfold and T Whitlock were not present.
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – There were none
3. **Exclusion of the Press and Public** – There was no reason to exclude the press or members of the public from any part of the meeting.
4. **To agree author and content of monthly Social Media update** – It was agreed that Cllr. Sippetts would write this.
5. **Questions or Statements by Members of the Public** – There were none.
6. **Report from Lewes District Councillor Roy Burman** – Mr Burman was not present.
7. **Report from County Councillor Matthew Milligan** – Mr Milligan stated that there had not been a County meeting since the last PC meeting and therefore there wasn't anything to update the Council on. He stated he had not had positive feedback regarding the proposed 20MPH signs outside the school.  
  
Cllr. Wickens discussed the fly concerns in the village and shared with Mr Milligan details of the issue.
8. **Report from Member of Parliament Maria Caulfield** – Maria Caulfield was not present and a report had been circulated prior to the meeting.
9. **Approval of draft minutes of the Parish Council meeting held 24<sup>th</sup> May 2022** – These were considered and approved.
10. **To receive report from Lee Buck (Newick Youth Group)** – Lee gave an overview of the history of the Youth Group in Newick, the ages and volume of attendees and the values they work to instil in their group. He shared the future plans for group including some work on the impact of drugs/alcohol, working with Chailey Secondary and the growth they were anticipating in September of the group. He thanked the Council for the use of the fields in the summer months.

Cllr. Wickens thanked Lee for his work. Cllr. Thew asked about the involvement of the Police. Cllr. Wickens asked about what the Parish Council can do to support. Lee stated that they needed extra leaders/volunteers to keep the project running. Cllr. Wickens shared details of the PC's grant application process. Lee also shared that he has recently qualified to run the Duke of Edinburgh scheme so can offer this in the future too.

Lee Buck left the meeting at 7.23pm

## 11. Planning:

**11.1 To agree Chair and Vice Chair of Planning Committee** – Cllr. Wickens nominated Cllr. Hodge for Chair. Cllr. Thew seconded this motion. It was unanimously agreed that Cllr. Hodge would remain as Chair of the Planning Committee. Cllr. Thew nominated Cllr. Wickens for Vice Chair of the Planning Committee. Cllr. Hodge seconded this motion and it was unanimously agreed that Cllr. Wickens would be vice chair of this committee.

**11.2 Approval of draft minutes of Planning Committee meeting held 14<sup>th</sup> June 2022** these were approved as a true record of the meeting.

### 11.3 Planning Applications (If plans available on LDC website)

LW/22/0389	<b>Streeters Farm Newick Hill</b> Erection of two-storey garage for first floor habitable use  <i>Cllr. B Whitlock joined the meeting at 7.26pm</i>  It was unanimously agreed to <b>object</b> for the following reasons; - Lack of information on new dimensions - Change of use  It was also noted that this new application may change the CIL liability on this application.
LW/22/0377	<b>Little Box Farm Fletching Lane</b> 2no. side dormers with pitched roof and installation of rear flue for internal log burner  It was unanimously agreed to make <b>no comment</b>
LW/22/0412	<b>26 High Hurst Close</b> Removal of existing garage and conservatory and replacement pitched roof front and side extension  It was unanimously agreed to make <b>no comment</b>
LW/22/0395	<b>53 Western Road</b> Garage conversion with replacement of garage door with 1no window  It was unanimously agreed to make <b>no comment</b>

### 11.4 Approvals/Refusals etc. and to note review of outstanding applications

It was noted there were no approvals/refusals to report since the Planning Committee meeting apart from the formal refusal of telephone exchange site. Cllr Hodge stated that he had discussed a discrepancy in housing figures quoted during the LDC planning committee he attended, and this was clarified with Leigh Palmer who confirmed that the SDNP numbers had not yet been discounted.

**11.5 To note publication of Issues and Options Summary Report** – this was noted and Cllr. Hodge stated that he was disappointed with quality of the work. It was agreed that Cllr. Wickens would write a letter expressing the Councils disappointment.

**11.6 Tree Works Applications** – there were none. It was noted that the PC has applied for works on two trees.

## 12 Clerk's Report – To note report from Clerks including correspondence received in May/June 2022.

This included:

- Seasonal flagpoles – there was an issue with two of the flags needing new rope – this has been resolved

- Planning permission for skate ramp costs
- PC newsletter articles
- Full submission completed to External Auditors .
- Parking Wardens coverage

The Clerk also reported:

- Neighbourhood plan training being attended by Cllrs. Hodge and Wickens and the Clerk
- Resilience planning and recommendation to purchase a generator
- LDC planning committee attendance on the 6<sup>th</sup> July

**13 Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman including Food Fair Banners** – it was noted that the Chairman had given permission for the banners to be erected on the Green for the Food Fair.

**14 Financial Matters:**

**14.5** To authorise Schedule of Payments for June 2022. It was agreed that Cllrs. Sippetts and Thew would authorise the following payments;

Time: 11:02

**Unity Trust Bank**

**List of Payments made between 01/06/2022 and 30/06/2022**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/06/2022	Mrs SE Berry	174456411	125.09		Locum Clerk
30/06/2022	East Sussex Pension Fund	796262233	490.29		Pension contributions
30/06/2022	Mrs E Reece	454645049	1,450.77		454645049
30/06/2022	HM Revenue & Customs	587361218	426.50		Tax & NI
30/06/2022	Barcombe Landscapes Ltd	842868847	1,056.00		Grass cutting
30/06/2022	Barcombe Landscapes Ltd	557277535	2,685.60		Grass Cutting and Groundswork
30/06/2022	Telefonica UK Ltd	DD	18.17		Mobile Bill
30/06/2022	Peter Howes	289205570	23.50		Aspen Fuel
30/06/2022	Lewes District Council	429956209	18.00		Lewes District Council
30/06/2022	Lewes District Council	995735900	108.58		Bin Empty KGVPF
30/06/2022	Peter Howes	110072294	495.00		Handyman June
30/06/2022	Barclays Debit Card	Top up	232.24		Top Up
<b>Total Payments</b>			<u>7,129.74</u>		

It was noted that the following payments had also been made;

Time: 11:03

**Barclays Debit Card**

**List of Payments made between 01/06/2022 and 30/06/2022**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/06/2022	Royal Mail	DC	3.05		Postage for Audit
30/06/2022	Lewes District Council	DC	149.20		Application fee
<b>Total Payments</b>			<u>152.25</u>		

**14.6 To receive statement of performance against budget as at end May 2022** – this was received and noted.

**14.7 To consider grant applications received (S. 137 LGA 1972)** – An application for £300 for the Bonfire society was considered and unanimously agreed.

**14.8 To consider quotations received (if received)** It was agreed to proceed with a quote from Nick Jones of £360 (inc VAT) to undertake the annual topography assessment and

report on the Oak at Powell Road/Oldaker Road. A quote from George Pottinger for Skate Park site plans for £624 (inc VAT) was considered and this was agreed.

## **15 Environment & Recreation:**

**15.1 Skateboard Ramp project** - Cllr. Thew updated the Council on the planning application process and stated the Council needs further drawings as considered in 14.5. Cllr. Thew stated there would be a further open day 10<sup>th</sup> September which will also cover Outdoor Gym equipment.

**15.2 To consider request from Robert Hutton dated 24<sup>th</sup> May 2022 for the Parish Council to review the Skate Park location plan** – The email had been circulated prior to the meeting. It was unanimously agreed to proceed with the new ramp on the same site for the following reasons;

- The alternative location for the Sports Pavilion was a speculative idea from the Sports Pavilion Committee, the idea never got far enough to formally consult with the PC.

- The alternative location would block a right of way and has underground cables in that location.

- The alternative location sites particularly on Fields in Trust land and as such the Council would need to seek their permission, this can be a lengthy and expensive process.

- If a skate park were to be placed across the gap between the two fields it would block vehicle access between the sites and emergency vehicles.

- The last skate park open day established the existing site was the most popular with parishioners.

- The Skate Park contractors looked and the whole of both fields and advised the Council that the existing site was the most suitable.

**15.3 Outdoor Gym Equipment update from Cllr. Thew** – Cllr. Thew reported that she has looked at results of previous consultation and that there was 25/26 comments supporting Outdoor Gym equipment being included on the Playing Fields. It was agreed that the Clerk would contact local villages who have equipment and ask about how much they are used.

**15.4 Pavilion Redevelopment update from Cllr. Penfold & Thew** – Cllr. Thew reported that she was unable to attend the next Pavilion Committee meeting and Cllrs. Wrench and Wickens agreed to attend.

**15.5 Update on paving on The Green** – The Clerk gave a brief overview of the latest development and stated that a tender process may be necessary.

## **16 Committees' and Councillors' Reports:**

**16.1 Newick Rootz** – Cllr. Wickens gave an update from the latest workday and the footpath clearance.

**16.2 Village Hall Management Committee** – Cllr. B Whitlock gave an overview of the Village Halls plans to repaint some areas. She also stated that the hire charge would be increased in the winter to cover the increase in heating costs.

## **17 Consultations:**

**17.1 Transport for the South East's draft Strategic Investment Plan** – It was agreed as Cllr. Armitage is the single point of contact he would complete this consultation.

**18 Agreement of plans and maintenance for planting Oak tree at KGVPF** – It was agreed to speak to Cllr. V Marchant to see if the scouts were able to assist with watering if the tree was planted in October.

**19 To discuss email replies from Lloyds Pharmacy on 29th April 2022 and 26<sup>th</sup> June 2022 and agree further actions** – Concerns regarding the Pharmacy were discussed. It was agreed to keep a record of issues reported on social media and for Cllr. Armitage to write to Maria Caulfield copying Baroness Cumberlege into the letter. It was also agreed that the Clerk would contact Julie Acey to establish whether the surgery has stopped using Lloyds Chemist for its prescriptions.

**20 To discuss concerns over parking on the corner of Allington Road and Church Road** – This issue was discussed with potential solutions. It was agreed that the Clerk would speak to the PCSO to establish if she would be able to ticket offenders.

- 21 To agree article for August edition of the Parish News (submission deadline 7<sup>th</sup> July) – It was agreed to include a cut down version of the social media update from this meeting.**
- 22 Items for next agenda – there were none other than the above.**

The meeting closed at 8.41pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council  
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