

## Newick Parish Council

**Minutes** of the Meeting of Newick Parish Council held at 7.00 p.m. on Tuesday, 10<sup>th</sup> January 2017 in the Sports Pavilion, King George V Playing Field, Allington Road, Newick.

**Present:** Councillors M. Halsey, B. Horsfall, J. Sheppard and J. Smerdon

**In Attendance:** Mrs S. Berry (Clerk)  
Lewes District and East Sussex County Councillor, Jim Sheppard  
Seven members of the public

An audio recording was made of the meeting

1. **Apologies for Absence:-** No apologies had been received
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct: -**  
There were no disclosures
3. **Exclusion of the press and public –** It was agreed that, for reasons of commercial confidentiality, members of the press and public should be excluded from the meeting whilst discussion took place under agenda item 8 – Grounds Maintenance Contract. (Public Bodies Admission to Meetings Act 1960 S1 (2)).
4. **Questions or Statements by Members of the Public**  
There were no questions or statements from members of the public.
5. **Approval of draft minutes of Parish Council meeting held 13<sup>th</sup> December 2016 –** It was agreed that the draft minutes of the Parish Council meeting held 13<sup>th</sup> December 2016 could be signed as a true record.
6. **Planning:**
  - 6.1 **Approval of draft minutes of Planning Committee meeting held 8<sup>th</sup> November 2016 –** Following advice obtained by the Clerk, it was agreed that the draft minutes of the Planning Committee meeting held 8<sup>th</sup> November 2016 could be approved and signed.
  - 6.2 **Planning Applications**

<b>Newick</b> LW/16/1018 <b>Case Officer:</b> Mr Andrew Hill	<b>29 Oldaker Road</b> Planning Application - Erection of rear single storey extension for Mr P Cottingham. It was noted that a letter of objection to this application had been received from the resident of 31 Oldaker Road. It was agreed to <b>object</b> to this planning application on the grounds that the size of the proposed extension would adversely affect the adjoining property and that the angle of 60° for single storey extensions referred to in the Lewes District Council Local Plan Policy RES13 would be exceeded.
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  - 6.3 **Approvals/Refusals etc. –** It was noted that the following applications had been **approved** by Lewes District Council:-  
**LW/16/0813 20 Church Road –** Prior approval from A1, A2, SuiGen to A3 for change of use from estate agents (A2) to café (A3) including installation of external A/C unit.  
**LW/16/0922 3 Bannisters Field –** Planning application for erection of single storey extension (amendment to approved application LW/16/0099).
  - 6.4 **Tree works applications –** It was noted that the following decisions had been received from Lewes District Council in respect of tree works applications previously considered:-  
**TW/16/1360/TPO 23 Newlands Park Way –** Remove basal and epicormic growth on main stem to height of first primary limb. Remove superfluous epicormic growth on main limb scaffold not exceeding diameter of 2.2 cm. **Consent given.**  
**TW/16/0141/TPO 55 Western Road –** 1 x Sycamore (T1) – reduce and reshape crown by no more than 2m and 1 x Ash (T2) reduce and reshape crown by no more than 2m, prune lateral branches by approximately 1.5m. **Split Decision –** Works to be approved – Sycamore (T1) Crown lift by removing 6 lowest secondary branches (not primary limbs) only. Ash tree, consent not required for works.

**6.5 LW/14/0924 Cricketfield Smallholding** – Application for Deed of Variation to the original S106 agreement. Copies of the Planning Officer’s report to be considered by Lewes District Council Planning Committee on 11<sup>th</sup> January 2017 had been circulated in advance of the meeting. It was agreed that Cllrs. Smerdon and Sheppard would attend the meeting and make representations that the proposed amendments to the equipped play area (paragraph 3.10 2 of the report) were contrary to Newick’s Neighbourhood Plan Policy H02.5 which stated that a publicly accessible play area for children under the age of 5 years would be provided and that it would be fully equipped.

**6.6 Proposal to extend 30mph speed limit northwards on Newick Hill** – A copy of the email received from East Sussex County Council, Transport Development Control, showing the proposal to extend the existing 30mph speed limit by approximately 242m northwards on Newick Hill had been circulated prior to the meeting. It was agreed to support the proposal and request that the 30mph should be extended even further north to the junction with Jackies Lane in order to ensure that traffic travelling south along Newick Hill slowed down before the bend at the bottom of the hill.

**6.7 Consideration of any action to be taken regarding the future of Newick’s Neighbourhood Plan**  
It was noted that the Parish Council was in the process of trying to set up a meeting with Lewes District Council to discuss the way forward with regards to strengthening the Neighbourhood Plan to make it more robust. It was agreed that once more councillors had been co-opted to fill the vacancies, a working group should be formed to lead on this.

**7. Financial Matters:**

**7.1 To note schedule of payments approved in December 2016** – The schedule of payments which had been approved and signed by Cllrs. Sheppard and Horsfall, was noted.

Payee	Item	Invoice Amount	Cheque Number
Public Works Loan Board	Loan repayment instalment	£2,501.01	Direct Debit
S.E. Berry	Clerk's Salary	£713.48	Standing Order
Post Office Ltd	Tax and NI from Clerk & PC	£270.83	201227
East Sussex Pension Fund	Pension Contributions from Clerk & PC	£264.73	201228
Lewes District Council	Play Area Inspection, Dog Bin & Litter Bin Emptying	£324.54	201229
D. Sankey Ltd	Routine Mole Treatment	£100.80	201230
Lindsey Baker Fencing	Flag poles & maintenance work	£365.00	201231
NHS Property Services Ltd	Lease of car park 2015/16 & 2016/17	£1,984.00	201232
S.E. Berry	Reimbursement for items purchased by Clerk on behalf of Parish Council	£34.68	201233
S. Orwin	Village Maintenance	£225.00	201234
<b>Total</b>		<b>£6,784.07</b>	

**Income in December 2016**

Barclays Bank	Interest (0/12/16)	£66.00
1st Newick Scout Hut	Ground rent for Scout Hut	£200.00
Newick Post Office	Sale of history books	£40.00
<b>Total</b>		<b>£306.00</b>

**7.2 To note 2017/18 precept request submitted to Lewes District Council (LDC)** – It was noted that the precept request for the 2017/18 financial year had been submitted to LDC on 22<sup>nd</sup> December 2016.

**7.3 Risk and Management Controls** – A report on the action taken in respect of outstanding items on the Risk and Management Controls document had been circulated prior to the meeting. It was noted that an interim internal audit had been carried out on 7<sup>th</sup> November 2016, and that quarterly checks of IT

controls, calculation of Clerk's salary and bank account reconciliation had been carried out and checked by the Chairman on 5<sup>th</sup> January 2017. It was agreed that the Clerk would prepare the audit plan and carry out a review of the Standing Orders and Financial Regulations and make recommendations for any proposed amendments including the possible use of the NALC model financial regulations. **Action Clerk**

**7.4 Request from Newick Action Group for to meet Village Hall hire cost for 9<sup>th</sup> January 2017** – A request had been received from Newick Action Group for the Parish Council to meet the cost of hiring Newick Village Hall for the public meeting held on 9<sup>th</sup> January 2017 and it was noted that an email had been received from Mr Loveman in which he commented on this request. The Council asked Mr Armitage, who was present as a member of the public, to inform them of the cost of the hire, he confirmed that it was £40. Having considered the request, it was unanimously agreed that the Parish Council should refuse the request to pay the cost of hiring the hall as it did not wish to set a precedent.

*In accordance with the resolution made under agenda item 3 above, members of the public and District Councillor Jim Sheppard left the meeting at 7.48 p.m.*

**8. Grounds Maintenance Contract** – Quotations received from Barcombe Landscapes Ltd, G. Burley & Sons, HR Goodwin & Sons and Tim Jordan Grounds Maintenance for the Parish Council's grounds maintenance contract were compared and considered. It was unanimously agreed to renew the grounds maintenance contract with the existing provider, Barcombe Landscapes Ltd.

The meeting closed at 8.00 p.m.

Signed:.....  
Chairman

Date:.....